

DISC Newsletter

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DISC NEWSLETTER

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An Information Periodical For DISC Employees

Relocation of Silos by Marsha Herman

BIS is currently engaged in a project to cut rental expenses for raised floor space. Analysis has determined that we could vacate the 6th floor silo room by relocating the STK tape silos to the 7th floor Data Center. Today three silos exist in the 6th floor area, one of which has not been in use for over a year. The reduction in use has been accomplished by utilizing new tape technologies, such as Virtual tape and faster tape drives that have eliminated the need for the third silo. BIS staff has worked with STK to plan how to accomplish this relocation with as little disruption in tape processing as possible.

We have determined the best way to proceed is to move the silo not being used and acquire the second silo and tape drives through an asset swap. This will allow the vendor to build the two new silos on the 7th floor, without disrupting the production silos located on the 6th floor. Once the new silo area is completed we will migrate all tapes into the new silo during a Sunday morning maintenance window. The 6th floor data center will then be remodeled by DFM and used as office space for another agency saving DISC the cost of expensive raised floor rental.

The pictures here show the installation of the robotic arms for the silo.





EMPLOYEE INFO



*Happy June
Birthdays to:*

Duncan Friend

Dallas Brown

Justin O'Brien

Joan Engelken

Tony Vargas

Chaz Good

Judy Niccoli

Kent Dugan

Eric Smith

Jason Marsh

Steve Carson

EMPLOYEE MOVES

Ginger Grider

KDHE

Wilma Richardson

Healing Arts

Joyce Estes

KDHR

Carol Coats

BAS (Part-Time) from A&R

Rowena Regier

DPS

Rod Blunt

BOCS from BIS

Charlene Atwood

BAS from KITO

Alan Sharp

SRS

Linda Smith

SRS

Bruce Roberts' Retirement



Jeanne Layport's Retirement



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Meeting Our Customer's Needs

Caution! Wet Pavement!

Driving into work this morning, I was upset with traffic in front of me driving under the speed limit. It was during one of our famous gully washer thunderstorms. Needless to say, I moved into a clear lane as soon as traffic disbursed enough.

The next thing I knew the steering wheel on my truck was almost jerked out of my hands. There was standing water in many places because the rain was coming down so hard it had no place to go, and could not run off fast enough. My right tires ran into a huge puddle, which I could not see because of the storm conditions.

The lower than normal speed limit was just fine after that episode. Remember, wet pavement can be just as dangerous as snow or ice. Especially when conditions limit your ability to see exactly what is in front of you.

Response to Emergencies By: Doug Quinn

The Division of Facilities Management has established Emergency Evacuation Procedures and Severe Weather Procedures. Sara Johnson has copies of the Training Program on these procedures. Each Floor Captain has been through the training and it is their responsibility to train the employees assigned to them.

In all evacuation scenarios DISC is to evacuate to the third floor-south of the Capitol Building. This gets everyone out of the way from emergency vehicles, and protects them should there ever be an explosion. Employees are to report to their Floor Captain so attendance can be taken and everyone accounted for. This is very important in case of an actual fire or explosion, because the on-scene emergency personnel will be able to determine if anyone is left in the building and will assist them in rescue procedures.

If the emergency alarm sounds at the time when anyone is already planning to leave work, please let your supervisor or floor captain know so they will not think you are still in the building.

When the alarm sounds, the Capitol Police will make an announcement that an

emergency has occurred and direct you to evacuate the building. Take the nearest stairs out of the building, and move in a quick manner to exit the building. Slow moving traffic is to travel on the left, or outside, part of the stairwell, and faster traffic on the right, or inside.

In case of severe weather or tornado warning, you will be instructed to go to the emergency shelters in your area. These include the north and south stairwells, all elevator lobbies, and restrooms.

All emergencies should be handled as real emergencies. Treat every alarm as an actual fire or bomb threat, and every severe weather alert as an actual tornado. It is very good practice for when a real emergency happens.

Once again, it is the Floor Captain's responsibility to make sure the people assigned to them are trained sufficiently, and are kept aware of any changes. You may want to quiz your assigned employees periodically to determine awareness levels. Especially about evacuation destinations and location of emergency shelters in the area.

Let's Keep In Practice and Be Safe !!!